



2019 Fraternal Award of Excellence Applications

The Fraternal Award of Excellence provides recognition for chapters excelling in areas of highest priority to the success of sororities and fraternities at Iowa State University. This assessment focuses on the five core values of the Sorority and Fraternity community at Iowa State: Academics, Civic Engagement, Friendship, Leadership, and Social Justice.

Chapters that submit the Fraternal Award of Excellence will receive recognition and an assessment report that shows how their achievement compares to other chapters in their council and the community.

Eligibility: ALL chapters recognized by a Sorority or Fraternity governing council (i.e. Collegiate Panhellenic Council, Interfraternity Council, Multicultural Greek Council, or National Pan-Hellenic Council) are eligible and encouraged to apply for the award.

Award Categories

- President's Cup: Presented to the single chapter with the highest overall score.
- President's Award for Fraternal Excellence: Chapter meets or exceeds 90% of the criteria during the award period.
- Gold Circle Award: Chapter meets or exceeds 80% of the criteria during the award period.
- Cardinal Circle Award: Chapter meets or exceeds 70% of the criteria during the award period.
- Certificate of Merit: Provided to all chapters that submit a full award application and score at least 50% but do not achieve at least 70% of the awards criteria.
- Excellence Awards will be given in each category.

2019 Fraternal Awards of Excellence Outline

The submission portal for the 2019 Fraternal Awards of Excellence is available online through Canvas. Your chapter leadership will work collectively to submit your annual awards, much like working on a group project in one of your classes. This platform will allow you to see the group's progress as you complete assignments throughout the year. Scores will not be entered until after the submission deadline has passed. All chapter presidents have been automatically enrolled in the FAE course and can access the portal by logging into the Canvas dashboard. To get additional chapter members access, please email Karina at kbuttler@iastate.edu.



Deadline and Submission Instructions:

The following are items to consider when submitting your Fraternal Award of Excellence application:

- Documentation must be submitted through Canvas.
- Every criteria statement on the awards application requires documentation. All supporting documentation should be submitted (as one file) via canvas.
- Canvas is the only place to provide any supporting documents. Examples of supporting documents are meeting minutes or agendas, thank you letters, photos, news articles, printed programs, program fliers, program evaluations, screen shots, and so on.
- Documentation must provide evidence that programs were planned and implemented.
- Joint programming and collaboration is encouraged.
- One event or program may satisfy multiple requirements.
- Documentation for all responses is required in order to receive full credit. Some questions include directions about what constitutes documentation. Material specifically requested must be included to receive full credit for the response.
- Members of the review committee have a limited amount of time to locate documentation. Please make it easy for the them to identify the requested materials.
- Good documentation is the most important component of this report. Documentation should prove – without any doubt – that the chapter meets the criteria statement fully.
- Chapters are encouraged to review their submission materials with their staff liaison prior to the deadline.
- You may submit/resubmit as many times as you would like before the deadline.

The award deadline is Thursday January 9, 2019 at 11:00am. No late applications will be accepted, regardless of the circumstance. PLEASE NOT, this is the week before classes begin. You should complete and submit your packet earlier if possible. Many chapters submit their application in December.

Scoring Summary:

Area	Possible Points
Academics	31
Civic Engagement	21
Friendship	35
Leadership	27
Social Justice	17
Total	131

Academics

Total Possible Points: 31

Academic Program

3 points

The chapter has developed and implemented an academic program that includes an academic mission statement, a statement on academic policies and information on programs and resources. Documentation must include (1) a written academic program. (2) a statement on academic policies (3) evidence of implementation.

Effectiveness of Academic Program

2 points

The chapter has assessed the effectiveness of their academic program and has made adjustments/improvements as necessary. Documentation must include (1) assessment of effectiveness and (2) adjustments/improvements as necessary.

Academic Standards

2 points

The chapter has a written process that addresses the consequences, sanction, or review process for members who do not meet the academic standards set by the chapter and/or the university and demonstrates implementation of the process. *Documentation should include (1) written process for members who do not meet academic standards and (2) implementation.*

Recognition Program

1 point

The chapter has recognition programs concerning academic related incentives the chapter offers to its members.

Academic Workshop

2 points

The chapter has conducted/attended at least one academic workshop each semester during the 2019 calendar year. *Documentation should include (1) evidence of workshop for spring semester and (2) evidence of workshop for fall semester.*

Campus Resources

1 point

The chapter has utilized the Academic Success Center, Career Center, Writing and Media Center, Academic College, or other academic resource on campus to ensure success of members.

University Adviser

5 points

The chapter has an active university adviser who meets with the chapter at least two times per semester and addresses the new members / aspirants during their educational period. *Documentation should include (1) evidence of university adviser meeting with chapter two times per semester and (2) university adviser meeting with new member / aspirants. One point awarded for each meeting each semester and one point awarded for meeting with new members/aspirants.*

2019 Fraternal Awards of Excellence Outline

New Member Retention

4 points

95% of new members joined during the award period are initiated or remain members. (4 points)

90% of new members joined during the award period are initiated or remain members. (3 points)

85% of new members joined during the award period are initiated or remain members. (2 points)

80% of new members joined during the award period are initiated or remain members. (1 point)

University Relations

2 points

The chapter has at least one event or initiative per semester that enhances relations with the University and its staff and faculty members.

Graduating Members

1 point

Annually, the chapter celebrates members who are graduating.

Chapter GPA

8 points

The chapter has a grade point average of 3.0 in the spring 2019 semester. (1 point)

The chapter has a grade point average of 3.0 in the fall 2019 semester. (1 point)

The chapter has a grade point average of 3.1 in the spring 2019 semester. (1 point)

The chapter has a grade point average of 3.1 in the fall 2019 semester. (1 point)

The chapter has a grade point average of 3.2 in the spring 2019 semester. (1 point)

The chapter has a grade point average of 3.2 in the fall 2019 semester. (1 point)

The chapter has a grade point average of 3.25 in the spring 2019 semester. (1 point)

The chapter has a grade point average of 3.25 in the fall 2019 semester. (1 point)

Civic Engagement

Total possible points: 21

Philanthropy Event

2 points

The chapter sponsors a fundraising event during the award period and 100% of money or goods raised are given to a charitable cause. *Documentation should include (1) evidence of fundraising event and (2) proof of money or goods donated.*

Philanthropy Why?

1 point

The chapter provides education of the importance of the charitable cause outlined in the fundraiser above.

Chapter Service Project

3 points

50% of chapter members participate in a chapter sponsored/co-sponsored service project donating time to a cause during the award period. This may be one event or an ongoing volunteer relationship. (1 point)

75% of chapter members participate in a chapter sponsored/co-sponsored service project donating time to a cause during the award period. This may be one event or an ongoing volunteer relationship. (2 points)

85% of chapter members participate in a chapter sponsored/co-sponsored service project donating time to a cause during the award period. This may be one event or an ongoing volunteer relationship. (3 points)

Service Project Reflection

1 point

The chapter includes reflection activities for members as a part of their chapter sponsored community service project.

Student Organization Involvement

3 points

75% of members are active in a non-chapter organization through a Student Activities Center registered student organization. (1 point)

85% of members are active in a non-chapter organization through a Student Activities Center registered student organization. (2 point)

95% of members are active in a non-chapter organization through a Student Activities Center registered student organization. (3 point)

Ames/Story County Organization

1 point

The chapter collaborates with an Ames/Story County organization during the award period through an initiative or effort in which chapter member may participate.

2019 Fraternal Awards of Excellence Outline

Community Service Hours

6 hours

Chapter members completed an average of 10 hours of community service per person per semester. (1 point per semester)

Chapter members completed an average of 15 hours of community service per person per semester. (1 point per semester)

Chapter members completed an average of 20 hours of community service per person per semester. (1 point per semester)

Documentation should include a summary of community service projects per person per semester and should highlight chapter averages. Chapters who submit through their governing council may utilize a summary report from their governing council in lieu of a detailed report.

Community Service Officer

1 point

The chapter has a member responsible for organizing and promoting community service events within the chapter.

Philanthropy Officer

1 point

The chapter has a member responsible for organizing and promoting philanthropic events within the chapter.

Destination Indianapolis, Project Jamaica, and Other Alternative Break Programs

1 point

The chapter encourages members to participate in Destination Indianapolis, Project Jamaica or other alternative spring break programs.

City Council, Student Government, student activist groups, community activist groups or Iowa State Administration

1 point

The chapter engages in discussions with community leaders such as City Council, Student Government, student activist groups, community activist groups or Iowa State Administration.

Friendship

Total Possible Points: 35

Ritual Education

2 points

The chapter conducted at least one event per semester where the main focus was on ritual education (the values your initiation ceremony promotes) for the entire chapter.

Written Recruitment/Intake Program

2 points

The chapter has a written recruitment/intake program that outlines minimum expectations for membership. Documentation should include (1) written recruitment/intake program and (2) minimum expectations for membership. This information is about the joining process. Please detail how your chapter generates interests in your organization and minimum expectations for joining.

Risk Management

2 points

The chapter has developed risk management policies applicable to their organization and has reviewed those policies within the award year. *Documentation should include (1) risk management policies and (2) evidence of annual review.*

Risk Management Training

2 points

The chapter conducts/attends risk prevention training for active and new members of the chapter each semester.

Judicial or Standards Process

1 point

The chapter uses an internal judicial or standards process to hold members accountable to organization policies.

Hazing Prevention

2 points

The chapter hosts/attends a program for all members annually on hazing prevention. Documentation should include (1) evidence of training or education programming on hazing prevention and (2) documentation of implementing lessons learned.

Wellness Education

4 points

The chapter provides/attends at least two programs on wellness education or an activity for members per semester. This may include emotional wellness, environmental wellness, financial wellness, intellectual wellness, occupational wellness, physical wellness, social wellness, or spiritual wellness.

Documentations should include evidence of programs throughout the award year. Chapters are encouraged to visit the Office of Student Wellness to learn more about the 8 dimensions of wellness. Include dates of programs in documenting this criteria.

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Bystander Intervention

2 points

The chapter provides/attends training or educational programming on bystander intervention with at least 80% attendance. The recommended program is Green Dot, but chapters may utilize other programs. The chapter implements lessons learned through bystander intervention training.

Documentation should include (1) evidence of training or education programming on bystander intervention and (2) documentation of implementing lessons learned.

Alcohol and Drug Education

2 points

The chapter provides/attends training or educational programming on Alcohol AND Drugs with at least 80% attendance. *Documentation should include (1) evidence of training or education programming on alcohol and drugs and (2) documentation of implementing lessons learned.*

Chapter Newsletter

2 points

The chapter has developed a newsletter (other methods of communication are acceptable) to share with alumni, campus partners, and community members highlights and accomplishments of the experience of members. Documentation should include (1) a copy of the newsletter/communication and (2) evidence of distribution.

Chapter Press Releases

4 points

The chapter submits press releases to their respective governing council, The Office of Sorority and Fraternity Engagement, and the Iowa State Daily about their accomplishments and activities. Documentation should include (1) a copy of a press release and (2-4) evidence of distribution to all three entities.

Press Releases for Hometown Media

2 points

The chapter submits press releases to the hometown media for members of their chapters who are engaged in programs and activities within the organization. Documentation should include (1) a copy of a press release and (2) evidence of distribution.

Cross Council Support

3 points

The chapter attends/participates in an event/program hosted/sponsored by chapters in the other councils. Documentation should include evidence of participation in event hosted by a chapter from each of the other councils.

Inter-Council Co-Host/Co-Sponsor

2 points

The chapter cohosts/cosponsors an event with another chapter within their council.

Documentation should include evidence of co-sponsorship and participation. This event may be social in nature, but may not include alcohol.

Educational Programs

3 points

The chapter sponsors, cosponsors or attends at least one program per year to educate members on three of the following topics: sustainability, importance of voting, political affinity, parliamentary procedure, civic responsibility, or ethical leadership. Documentation should include (1-3) evidence of program. Programs may be intersectional.

Leadership

Total Possible Points: 27

Officer Transition

2 points

Include a summary of officer training and transition plans for each executive officer.

Documentation should include (1) summary of officer training and (2) transitions plans for each executive officer.

Chapter Goals

4 points

List chapter goals and provide a brief summary of what goals were accomplished and how they were completed. Include a brief explanation of how the goals relate to the Sorority and Fraternity Community Strategic Plan.

Documentation should include (1) chapter goals and (2) brief summary of how they were completed (3) explanation of how the goals relate to the Sorority and Fraternity Community Strategic Plan and (4) description of how chapter leadership has shared this information with respective constituencies.

Four Council Education

2 points

The chapter teaches about all four councils during new member education.

Documentation should include an outline of presentation or notes from guest speaker.

Inter/national Good Standing

1 point

Chapter is currently in good standing with the respective (inter)national organization.

Documentation should include a letter from respective (inter)national organization.

Council Good Standing

1 point

The chapter is in good standing with their respective governing council.

Chapter Budget

3 points

The chapter set and utilized a budget for the year and this budget included detailed budgets for individual officers/events/programs.

Documentation should include (1) chapter budget and (2) evidence the chapter approved this budget and (3) evidence of detailed budgets.

Chapter Calendar

2 points

The chapter produced a calendar of events for the award period and provided access to all members.

Documentation should include (1) the calendar and (2) evidence of distribution.

Alumni Events

2 points

The chapter sponsors one event per semester for or with alumni members.

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SFE Auxiliary Organizations/Programs

4 points

The chapter promotes participation in auxiliary organizations in the Sorority and Fraternity community such as Order of Omega, Fraternal Values Society, Greeks Go Green, Gamma Sigma Alpha, the Sorority and Fraternity Engagement Leadership Class, Rho Lambda, Men for Fraternal Excellence and the Emerging Greek Leadership Council.

Chapter members participate in at least three of these opportunities.

1 point for promotion and 1 point for three organizations.

Leadership Program

1 point

The chapter promotes participation in a leadership program outside of fraternities and sororities for their members to participate.

Greek Alumni Alliance

1 point

The chapter encourages graduate chapters (if applicable), housing board corporation members (if applicable), and alumni to participate in the Sorority and Fraternity Alumni Alliance.

All Chapter Presidents Meetings

1 point

The chapter attended all All-Chapter President's Meetings during the award year or developed alternative plan of action with council president.

Chapter Improvement

2 points

The chapter improved a process in the chapter by making a change to better serve members of the organization.

1 point for detailed description of the process. 1 point for cultivating change.

Leadership Role

1 point

The chapter has at least one member who serves in a leadership role outside of the sorority or fraternity.

Social Justice

Total Possible Points: 17

Social Justice Education: Gender

1 point

The chapter sponsors, cosponsors or attends at least one program per year to educate members on each of the following topic: gender.

Documentation should include evidence of program. Programs may be intersectional and the same submission may be used for multiple criteria.

Social Justice Education: Socioeconomic Status

1 point

The chapter sponsors, cosponsors or attends at least one program per year to educate members on each of the following topic: socioeconomic status.

Documentation should include evidence of program. Programs may be intersectional and the same submission may be used for multiple criteria.

Social Justice Education: Ability

1 point

The chapter sponsors, cosponsors or attends at least one program per year to educate members on each of the following topic: ability.

Documentation should include evidence of program. Programs may be intersectional and the same submission may be used for multiple criteria.

Social Justice Education: Sexual Orientation

1 point

The chapter sponsors, cosponsors or attends at least one program per year to educate members on each of the following topic: sexual orientation.

Documentation should include evidence of program. Programs may be intersectional and the same submission may be used for multiple criteria.

Social Justice Education: First Generation Students

1 point

The chapter sponsors, cosponsors or attends at least one program per year to educate members on each of the following topic: first generation students.

Documentation should include evidence of program. Programs may be intersectional and the same submission may be used for multiple criteria.

Social Justice Education: Religion

1 point

The chapter sponsors, cosponsors or attends at least one program per year to educate members on each of the following topic: religion.

Documentation should include evidence of program. Programs may be intersectional and the same submission may be used for multiple criteria.

Social Justice Education: Race and Ethnicity

1 point

The chapter sponsors, cosponsors or attends at least one program per year to educate members on each of the following topic: race and ethnicity.

Documentation should include evidence of program. Programs may be intersectional and the same submission may be used for multiple criteria.

2019 Fraternal Awards of Excellence Outline

Lessons Learned

1 point

Lessons learned from chapter sponsored, cosponsored or attended programs are implemented in the chapter.

Diversity Education for New Members

1 point

The chapter includes diversity education as a part of the new member process/education.

Importance of Social Justice

2 points

The chapter identifies as least one area of importance regarding social justice for their chapter and actively supports that focus area.

1 point for identifying an area of importance and 1 point for actively engaging in that focus area.

NCORE and ISCORE

1 point

The chapter promotes the National Conference on Race and Ethnicity and the Iowa State Conference on Race and Ethnicity to its members to participate.

Social Justice Summit

1 point

The chapter encourages members to participate in the Social Justice Summit hosted by the Student Activities Center.

Chapter Discussion

2 points

The chapter engages in a discussion after reading about social justice, watching a video about social justice, or attending a social justice event.

Documentation should include key takeaways from the conversation and any action items your chapter has created. 1 point for the activity and one point for the discussion.

Change Agent

1 point

The chapter has addressed a change in attitude, behavior, law, or policy to better reflect values of inclusion, fairness, diversity, and opportunity within their organization, council, Sorority and Fraternity community, Iowa State University, Ames community, or other community. *Bonus point for chapters who do so at multiple levels.*

Dialogues on Diversity Course

1 point

The chapter encourages members to participate in Dialogues on Diversity course offered by the Office of Sorority and Fraternity Engagement.